

PERMISSION FOR A GRADUATE ASSISTANT TO CHECKOUT LIBRARY MATERIALS AND PULL PERIODICAL ARTICLES

Please allow _____ ID # _____"
(name of graduate assistant) "
to checkout library material on my behalf."

I agree to abide by the following conditions:"

CONDITIONS FOR CHECKOUT OF LIBRARY MATERIALS

All materials are to be checked-out in my name and I take full responsibility. Periodicals may be checked out for 3 days. Other library materials may be borrowed for the normal checkout period. Only circulating items are available for checkout (no Archives, Reference, etc.) The student will locate and bring the items to the Access Services (Circulation) Desk for checkout.

Term of permission _____ to _____

(Faculty Signature)

Name: _____
(Faculty member, please print legibly)

Date: _____

ID#: _____

Dep't: _____

Phone: _____

Please remember: You will need to bring a Photo ID to checkout library materials.

I understand all the above points: _____
(Graduate Assistant Signature)

Send completed form via campus mail to: whit@ucsb.edu • Whit Coordinator
Access Services
Malpass Library