

## Faculty Council – WIU – Quad Cities Agenda – Sept 2023

### List of (2022-23) District Representatives on Executive Committee

- Everett Hamner (CAS, 2023), 2022-23 Co-Chair
- Dana Lindemann (CAS, 2025), 2022-23 Co-Chair
- Jeff Hancks (Library, 2025), 2022-23 Vice Chair
- Haley Wikoff, (COEHS, 2023), 2022-23 Secretary
- Bret Bogenschneider (CBT, 2025)
- Christopher Carpenter (COFAC, 2025)
- Angela McClanahan-Simmons (COFAC, 2025)
- Monica Rouse (COEHS, 2025)
- Tammy Werner (CAS, 2023)

### Others in attendance:

- Dan Malachuk

### **Friday, Sept. 8; 1:00 PM, QCC 3420 and via Zoom**

### **Zoom Link: <https://wiu.zoom.us/j/92624813559>**

1. Called to order at 1:02
2. Motion to approve minutes of May 2023
  - Monica moved and Chris seconded

### New Business:

3. *District representative re/nominations and elections for 3-year terms for those ending in 2023 (three total slots per college) [added item 9/7]*
  - Everett and Dana will continue
  - Tammy's slot on CAS is open
    - Dan Malachuk has been appointed to the executive committee to represent the CAS
  - COEHS
    - Monica will remain in her term until 2025
    - Haley accepted another 3-year term
    - There's an open position for COEHS
    - Haley and Monica will reach out to QC COEHS faculty and see if there is anyone interested
  - COFAC
    - Angie will remain until 2025
    - Chris will remain until 2025
    - Ted Avtgis has been nominated and accepted a 3-year term
  - CBT
    - Bret will remain until 2025

- Md. Will remain until 2025
- We need to check with Il-Seop to see if he would like to continue [EH update 9/12: he will accept a new 3-year term]

#### 4. Alternative structure pilot proposal

- a. In an effort to better align the WIU-QC Faculty Council Executive Committee meetings with QC faculty needs and interests, piloting an alternative schedule for the 2023-24 academic year is proposed:

--> Instead of four on-campus and Zoom-accessible monthly business meetings each semester, we would hold two. These meetings would be more business/actions oriented, and would continue to occur on Fridays, 1:00-2:30 PM. If the pilot proves successful, we would continue to focus September meetings on identifying business items for the year; the remaining meetings would each have a guest speaker and updates on business items as appropriate. This year they would be held on:

- September 8
- November 3
- February 2
- April 5

--> Facilitating opportunities for informal gatherings among faculty is proposed as a new objective of the council. We would correspondingly expand off-campus, agenda-less, social gatherings to discuss whatever issues are currently pressing in our lives as scholars, teachers, and university citizens. This semester we would arrange such meetings for the following dates, also on Fridays, 1:00 PM, with similar intervals in the spring so long as interest is strong:

- September 22
- October 6
- October 20
- November 10 or 17 (based on interest)
- December 1 or 15 (based on interest)

- b. In addition to the proposed alternative schedule, it is proposed that the council leadership team consist of co-chairs and a recording secretary (essentially as it did in 2022-23). In general, one co-chair would be primarily responsible for facilitating council business (including attending Faculty Senate/ExCo and Board of Trustees meetings, as appropriate), and the other co-chair would be primarily responsible for facilitating informal gatherings. The recording secretary would continue to be responsible for taking minutes and ensuring that the council website contains an updated list of members and council-approved meeting minutes.
- c. After piloting this structure for the 2023-24 academic year, we would hold an additional vote at the April 2024 meeting on revisions to the Faculty Council bylaws that would make this change more permanent.

**Notes:**

- Everett explained the proposal for the pilot, moving to 2 formal meetings per semester and including some informal meetings in place of the other typical formal meetings
- We do not want to reduce the formal business meetings too far because there are some aspects of these that are important for QC based faculty: connections with Macomb based administrators, BOT, and others, as well as a convenient opportunity for in-person university level service for newer/junior faculty
- All members present were in favor of this proposed model

5. (Officer) Elections

a. Co-Chairs:

- Suggestion that one person would be in charge of the formal meetings: represent the council, agendas, etc.
- The other chair would be responsible for being in charge of the informal gatherings
- Everett is willing to be the co-chair focusing on the formal meetings
- Dana is willing to be the co-chair focusing on the informal meetings

b. Secretary:

- Haley will continue on as secretary

**All members present voted in favor of these individuals in these positions.**

6. Guest possibilities for 2023-24

- a. Paul Edwards (new VP for Finance and Administration): available Nov. 3
- b. Greg Aguilar (BOT)
- c. Additional suggestions?
  - Clare Thompson – new VP of Advancement
  - Suggestion to invite Greg alongside Karen, the new board chair

**Everett will proceed with invitations to the additional suggestions**

Updates:

7. We have a basic QC Faculty Council webpage now and will soon be adding to it. See [http://wiu.edu/qc/faculty\\_council/#](http://wiu.edu/qc/faculty_council/#). Suggestions for additional elements?
  - It will be updated with new members and terms after today's meeting
  - Minutes and agendas will be added as well
8. There is an Academic Affairs Strategic Plan committee that has been working since last spring. It will be seeking QC Faculty Council members' input at a meeting scheduled for Thursday, September 14, from 2-3 pm., QCC 2406.

- Everett and Dana reached out to the Provost in late spring about having QC representation on the committee, and this was agreed to.
  - However, no invitation was extended and the committee declined to add members this semester as it is within a few weeks of completing its work.
  - This session is open to faculty and administration to give feedback.
  - Everett will reach out to Dr. Zoghi and get some answers to questions [Update: please see Everett's 9/12 email for answers]:
    - Who exactly is on the committee? (Everett could not remember)
    - Is there a similar meeting scheduled in Macomb for the faculty?
    - What is the committee's charge and could we receive an advance agenda for this meeting?
9. Need for QC representative (replacing Leslie O'Ryan) on the University Technology Advisory Group (UTAG) [update: Don McLean appointed by Faculty Senate 9/12]
- a. Term: Fall 2023-Spring 2026
  - b. Meetings: 2nd Wednesdays, 3:00-4:30pm
  - c. Purpose: "To provide University Technology with advice and direction in the implementation of departmental priorities and those from the Institutional Strategic Plan for Technology; to represent the perspectives of the college/department represented and discuss with those constituencies items discussed at monthly uTAG meetings; and to assist with the writing, updating and reporting of the Institutional Strategic Plan for Technology."

**Notes:**

- Everett will shoot out an email to QC based faculty to see if there is any interest
  - Chris Carpenter will be the rep if no one else is interested
10. Additional *possibly* open committee positions (candidates being recruited and this is changing rapidly, but if you're interested, please tell Everett):
- a. ~~CITR Advisory Committee~~ (nominee found)
  - b. ~~Distinguished University Professor Selection Committee~~ (nominee found)
  - c. ~~Policy Review Committee~~ (nominee found)
  - d. CAGAS
- **If anyone is interested this position, reach out to Annette Hamm**
11. Big props to Haley Wikoff for organizing (and to Kristi Mindrup for helping sponsor) the Safe Space training taken by more than a dozen faculty and staff on Friday, Sept. 1. Viminda was a fabulous guide, and the opportunity to learn more about ourselves and how to work best with LGBTQ+ students and colleagues seemed widely appreciated.

## 12. Enrollment

- Kristi has requested cabinet review of the methodology for the QC student headcount
- The current query is not incorrect, but it is incomplete; it does not accurately account for the number of students that access the QC campus, whether in-person or online
- Methods and focal points for counting have changed often over the years
- There is a question on how students are counted if they are taking an online class with QC based faculty – is it QC, QC-ext, or something else?

### **Constituency reports:**

Faculty Senate – Suzanne Bailey

- No report from Suzanne

Everett ran and was elected as Vice Chair for Faculty Senate (on ExCo).

Meeting adjourned at 2:14 pm