

Illinois Counseling Association Bylaws

ARTICLE VII

Chapters

Section 1. Organization of Chapters.

(a) The Association shall include Chapters which organize on the basis of a local geographic unit within the State of Illinois or those which have a special interest. Chapters having special interest in one of the Divisions of the Association may affiliate with the Division in a manner consistent with the governing instruments of the Division.

(b) A Chapter shall consist of at least 15 members, with no less than five members in good standing as ICA members. To retain its charter, a chapter must maintain a membership of at least five members who are members of ICA. It may have other members who do not belong to ICA. See Policies and Procedures Policy VI, Section1 (d)]

Section 2. Formation of Chapters.

(a) The Governing Council shall have the power to grant charters to Chapters in accordance with standing rules established by the Governing Council relative to the formation of new Chapters.

(b) Prior to its chartering as a Chapter, an organization shall demonstrate the following to the satisfaction of the Governing Council:

(1) It is organized in accordance with the Bylaws of the Association and has at least five members who are members of ICA.

(2) It is identified in its governing instruments, letterhead, and similar written materials as "A Chapter of the Illinois Counseling Association."

(3) Its statement of purpose in its governing instruments is in accord with that of the Association.

(4) Its governing instruments require that the chapter president and at least 4 other members must be ICA members. Each of its officers is to be a member of the Association.

Section 3. Autonomy of Chapters.

(a) A Chapter of the Association shall be free to conduct its own affairs, but shall do so only in compliance with the Bylaws of the Association.

(b) A Chapter of the Association may adopt its own name.

Section 4. Reports. Each Chapter shall transmit to the President and Executive Director of the Association the names of its officers, and a list of members, on or before the Transition Meeting of the new governance year. Each Chapter shall transmit an annual report to the President of the Association. The reports shall be transmitted electronically to the general membership.

Section 5. Involuntary Revocation of a Chapter. The Governing Council shall have the power to revoke the charter of a Chapter when it is deemed in the best interest of the Association to do so.

(a) Before final action may be taken with respect to the revocation of the charter of a Chapter, a notice of intent to revoke must first be passed by a majority of the members of the Governing Council present and the Chapter in question advised in writing of the reasons for the proposed action. The Chapter shall have until the next state Conference meeting of the Association (but in no case less than six months) to effect remedial measures or otherwise bring itself into compliance with the By-laws of the Association.

(b) A two-thirds vote of the voting members present at the Governing Council meeting shall be necessary to revoke the charter of a Chapter. The vote may take place electronically with a two-thirds vote of the entire Governing Council voting members.

(c) If a chapter does not provide the required documentation on or before the annual transition meeting, the chapter will be deemed inactive for that governance year or until the documentation has been received.