

Counseling Association Meeting Agenda: 1/14/19

Attendance:

Spring Semester Overview

- Meeting Dates/Times:
 - o January 14th - 4pm
 - o February 18th - 4pm
 - o March 4th - 4pm
 - o April 15th - 4pm
 - o May 6th - 4pm
- REMINDER - Event Leaders: please contact Diane at least 30 days prior to your event to have expenditure forms submitted on time, please CC board on this email.
- Recruitment
 - o Tabithia will be heading this initiative
 - o Update/Plan:
 - Tabithia will be attending SGA meetings starting tomorrow for this semester.
 - Elections will be scheduled for the April 15th meeting. Transition Meeting is May 6th.

Budget Update

- Lead: Diane
- Fall expenditures
 - o Pizza Party for CSS pushed to mid-March.
 - o Manage Your Stress Week
- Spring Budget Plan
 - o Finalize Budget for each Event
 - o Order CA items to be used for all Spring Events
 - Water bottles, travel mugs, pens, keychains, etc.
 - Due Date: Jan 21st

Spring Events

Career Counseling Workshop

- Lead: Taalor
- March 19th
- CN 541, CN 533, and CN 518 will be in Attendance
- Panel/Roundtable discussion with professionals in the community; break out sessions
- Currently scheduling speakers and panel leaders and a School Counseling Intern to lead the School portion of the panel discussion

New Student Orientation Reception—Spring

- Lead: Emily (CA rep) & Taalor (GA rep)
- Tentative date: late April
- Provide sandwiches, wraps, chips and drinks to the new students at orientation (Hy-Vee partnership is easiest)
- Current board requested to attend - once the date is set, please mark your calendars accordingly.
- Sign up sheet for ICA records
- Meet & Greet for new and current students

Manage Your Stress Week—Spring

- Lead: Letty
- Support: Tabithia
- April 29th – May 2nd

Counseling Graduation Reception & Awards

- Lead: Taalor
- Mother's Day Weekend - Sunday afternoon
- In need of 2-3 volunteers for set-up and clean-up
- Room is booked

Fundraiser - TBD

- Lead: Diane
- Dr. O'Ryan