

Counseling Association Meeting

April 5th, 2016

Attendance: Emily N., Julie C., Liz T., Kelsey S., Eryka B., Dr. Alexander-Albritton

- Elections for 2016-2017:
 - **Eryka Berglund voted in as president**
 - **Emily Nauman voted in as vice president**

 - **Alicia Means not able to come to meeting, interested in secretary**
 - **Louise Collins not able to come to meeting, interested in social chair**
 - **Still need a treasurer!!!**

Take Back the Night: Wednesday, April 27th 5:30-7:30pm

Art Therapy, Post Secret, National Sexual Assault Awareness website has mandalas, Kelsey will bring markers

- Brix menu – graduation reception
\$100 flat rate for room
Provide sodas and cash bar. Ask if Brix can provide lemonade, iced tea or water

- Send out invitations to everyone that's graduating, 22 graduates. Put an invitation on the department bulletin board. Remind faculty of location/time of Awards Ceremony.

- Ask Chi Sig if they're available to create superlatives for awards.
Look into getting invitations and ask Curtis for certificate options
Hopefully get RSVPs for CNED Awards Ceremony back by April 15th to let Brix know what we need – food/drink
Post on facebook about the Awards Ceremony immediately following graduation – formal invitations to follow
Send RSVP for Awards Ceremony emails to Eryka B. at EW-Berglund@wiu.edu
Chi Sig- able to do decorations and dessert for Awards Ceremony? – similar to last year
Kelsey – check flash drive for list of superlatives for certificates

- **New Student Orientation:**
April 20th, 4:30. Food should be set up around 5:45ish. Solidify a number of how many people attending. Room 2222.

- **Manage Your Stress Week, May 2nd – May 5th**

Provide mandalas, crayons, fruits and veggies, lemonade and iced tea

- 3:30 – 7:00 Tuesday, May 3rd

Board members available to help: Eryka, Julie, Liz, Emily

- 3:30-7:00 Thursday, May 5th

Board members available to help: Eryka, Liz, Kelsey

- Look into buying stress balls, crayons

- Dr. AA and Eryka look at crayons/stress balls and decide what to request

Informal post on facebook, send out informal email – Liz send Eryka draft of RSVP email