University Technology Advisory Group (**uTAG**) **Meeting Agenda**
Wednesday, March 9, 2022 • 3:00 PM

Upcoming Technology Maintenance
- uTech Systems 9:00 PM – 6:00 AM, Friday evenings and Saturday mornings
- Mainframe – 7:00 PM – 9:00 PM, Sundays

Events
- Spring Break: 3/14-3/18
- Classes Resume 3/21
- Summer & Fall Advance Registration begins 3/21
- 2nd 8-week session begins 3/21
- Summer & Fall Open Registration begins 4/4
- Final Grade reporting made available 4/4

Agenda

1. CIO update
   - Four technology-related policies recently updated and approved by President's Cabinet:
     - [Technology Use Policy](#) (formerly Appropriate Use Policy)
       - Synopsis of changes: added language to incorporate Computer Anti-Virus Policy, DCMA / HEOA Policy and Email Usage and Political Activity Policy. Added requirement for annual security awareness training and remediate phishing awareness training for employees who fail phishing tests.
     - [Password Policy](#)
       - Synopsis of changes: updated to require increased password complexity to 12 characters, where possible, to improve cybersecurity posture of the university.
     - [Data Security and Handling Policy](#)
       - Synopsis of changes: incorporated Encryption Policy and Database, Data Mart, & Data Warehouse Policy. Clarified that personal use of university provided resources is strictly prohibited (language added to address personal use of web hosting space and emails)
     - [University Web Use, Accessibility, and Privacy Policy](#)
       - Synopsis of changes: combined individual Web Accessibility Policy, Web Use Policy, and Web Privacy Policy into a single policy. Updated to reflect the policy is only intended to apply to wiu.edu website. Removed procedure level language.
2. IT Governance (ITG) update
   - No new updates
3. ERP implementation – Stacie Hunt

- We are working with Unifyed to test the latest Engage release that contains fixes and enhancements to their Engage mobile app. If our tests are successful, all of the mobile applications should be working and we can go live with the Engage mobile app.
- We are testing the latest Unifyed Admit release that contains our requested bug fixes and enhancements. They have another release coming out at the end of March that should contain all of our critical-to-go-live fixes. We continue to test the Admissions business functionality within Admit.
- We are evaluating 3rd party Financial System and Human Resources/Payroll systems to integrate with Unifyed Student.
- <u>Unifyed Roadmap</u>
  - Unifyed Verify - Implemented
  - Unifyed Student Engage - web portal Implemented
    - Mobile App - Project In Progress
  - Unifyed Student-Admit - In Progress
  - Unifyed Yoda - Implemented
  - Unifyed Event Management System
  - Unifyed Student - Manage
  - Financial Aid Application (PowerFAIDS)
  - Finance Implementation (SAP ByDesign or Microsoft Dynamics)
  - HR Implementation (SAP ByDesign or Microsoft Dynamics)
  - Payroll Implementation

4. University Technology updates
   - Network and Data Center (Dan Romano)
     - Purchased new storage array for mainframe as current storage is "end of support", unit will be installed soon.
     - Purchasing new Internet egress firewall for Macomb campus.
     - Installed new Internet egress firewall for QC campus
     - Updating Macomb campus wireless "back end"
       - This will allow more expansion/upgrades for Macomb campus wireless networks.
       - Purchasing and installing Corbin/Olson ResNet wireless next
     - Installing new VoIP phone systems in Sherman Hall
   - QC Technology (Jeff Calhoun)
     - Classroom video conference room upgrades
       - 28 rooms completed since last summer, 8 before that
       - Plan to complete 10 more by the end of April
       - This will increase the number of VC capable group spaces from 20 to 38
     - Mobile workstation (laptop) project
     - New WIU associated childcare center in Downtown Moline
       - Spanish Bilingual Early Learning and Family Empowerment Lab

- Partnership: City of Moline, WIU, and property owner Gorman & Company
- Locate at the 'Enterprise Lofts' property on River Drive
- Will be associated with the Early Childhood Education degree to be added to the QC degree offerings
- Tech components
  - Networking and infrastructure in planning and construction
  - Website development
    - Web updates in the Quad Cities
      - Site redesign for merger of Counselor Education and College Student Personnel
      - Early learning facility
  - User Support Services (USS) (Robert Emmert)
    - Update on Laptop Project
    - Reminder of Document Storage
  - Business Applications (Robert Emmert)
    - No update
  - Administrative Information Management Systems (Stacie Hunt)
    - We finished expanding the Advisor Assignment processes to include online only advisors.
    - We have a new employee, Joshua Wilkinson, who will be starting as a Computer Application Programmer on March 21, 2022, on the Financial Systems programming team.
    - We have two open Computer Application Programmer I positions. We will be posting these positions in April and will be looking to fill these two positions within the Student Records programming team.
  - Web Services (Scott Lawson)
    - 4 new "landing pages" for marketing campaigns
    - Interviewing 1 candidate for open position after Spring Break
    - Moderate restructuring of website for the Office of Assessment, Accreditation and Strategic Planning
    - Content Management System (CMS) will be down for most of Monday, 3/14 due to scheduled update/upgrade of server and software
  - CAIT (Paul Sweet)
    - Staff Updates
      - Lost 4 application developers since May 2021
      - Refilled 3 of the positions as of March 1
      - Open search to refill last and one additional to cover all the work we have.
      - Also have a vacant IT position at the end of the month we will refill
    - Project Updates
      - Continuing work with usual clients (IL Attorney Gen, DCFS, ICCB, ILETSB, Penn State University)

- Last Fall, Mandated Reporter Training was offered to the national childcare group, HeadStart in collaboration with Penn State
- Working on an online IL constitution course to be offered statewide as alternative to exam (part of Alternative Credential program with ICCB)
- As part of that Alternative Credential program we are also working with subject matter experts on curriculum development for an Algebra II and Language Arts Writing II that we will start course development on this summer/fall.
- CAIT's WIU Mobile app has been taken offline and will be replaced with Unyfied product
  - Information Security (Brian Andrews)
    - No new updates
  - Digital Spaces (Ian Szechowycz)
    - 90% of Rooms have received new microphones*
    - Interviewing candidates this week for an open position

Open discussion or new business

- Incident/outage dashboard: http://www.wiu.edu/university_technology/status/index.php
- Bitlocker is continuing to be installed on WIU machines.
- Opt-in notifications – Details on signing up at http://www.wiu.edu/university_technology/announcements/#optin
- Other new business
  - No new business

Next meeting
- April 13, 2022, 3:00 pm.