University Technology Advisory Group (uTAG) Meeting Agenda
Wednesday, November 9, 2022 • 3:00 PM / 15:00

Attendance
Amy Ekanayake, Brian Andrews, Chad Sperry, Curtis WIlliams, Dan Romano, George Mangalaraj, Greg Kain, Jeff Calhoun, Jeremy Merritt, Jim Schmidt, John Determan, Khaing Saw, Krista Bowers Sharpe, Krista Skien, Leaunda Hemphill, Liguo Song, Megan Owens, Paul Sweet, Peter McMeekan, Robert Emmert, Sean Cordes, Shelby Eck, Stacie Hunt, Tammi Bories, Thomas Oliver Rosner

Upcoming Technology Maintenance
- uTech Systems 9:00 PM – 6:00 AM / 21:00 - 6:00, Friday evenings - Saturday mornings
- Mainframe – 7:00 PM – 9:00 PM, 19:00 - 21:00, Sundays

Events
- November 9, Wed. - uTAG Meeting
- November 21, Mon. - 22, Tue. - Thanksgiving Break - No Classes
- November 23, Wed. - 25, Fri. - Holiday - WIU Closed
- November 30, Wed. - December 1, Thu. - BOT Meeting in Macomb
- December 12, Mon. - 16, Fri. - Finals Week
- December 17, Sat. - Commencement
- January 17, 2023, Tue. - Spring Classes Start
- February 8, Wed. - uTAG Meeting
- February 13, Mon. - Lincoln's Birthday - WIU Closed
- March 8, Wed. - uTAG Meeting
- March 13, Mon. - 17, Fri. - Spring Break - No Classes
- April 12, Wed. - uTAG Meeting
- May 8, Mon - 12, Fri. - Final Exam Week

Prior Meeting: October 12, 2022

Meeting started at 03:01 PM / 15:01

Agenda

1. uTAG Coordinator (Thomas Oliver Rosner)
   - Welcome
2. CIO update (Greg Kain)
   - Personnel: We are in the process of defining 2 positions for information security
   - Beginning the process to update the IT Strategic plan. We'll seek input from uTAG.
3. IT Governance (ITG) update (Greg Kain)
   - No Update
4. ERP implementation – (Stacie Hunt)

- ○ Slate implementation kickoff with implementation partner.
- ○ Financial Aid RFP
- ○ Ellucian and Oracle ERP Discovery Discussions and Demonstrations
5. University Technology updates
    - ○ Network and Data Center (Dan Romano)
        - ■ No updates
    - ○ QC Technology (Jeff Calhoun)
        - ■ No new updates
    - ○ User Support Services (Robert Emmert)
        - ■ Cybersecurity Training
        - ■ Local Administrative Right Removal
        - ■ Software Approval List/Form
    - ○ Business Applications (Robert Emmert)
        - ■ No new updates
    - ○ Administrative Information Management Systems (Stacie Hunt)
        - ■ No new updates
    - ○ Web Services (Jeremy Merritt)
        - ■ No notable updates this month
    - ○ CAIT (Paul Sweet)
        - ■ No new updates to provide this month
    - ○ Information Security (Brian Andrews)
        - ■ No new updates
    - ○ Digital Spaces (Ian Szechowycz)
        - ■ No new updates

Open discussion or new business

- ● Incident/outage dashboard (including option to receive notices via email): http://www.wiu.edu/university_technology/status/index.php

- ● Other new business
    - ○ Sean Cordes mentioned getting some "suspicious" identification confirmation email as part of the University's audit through the external auditors that required some phone call to out of state and/or showing their State Driver's License to a camera in a video connection to confirm their identity. Those emails are legit, and such people should have gotten an email from within WIU as well, likely from the Business Services office, to inform them about the fact that this is coming and required. Only a small sample of employees are selected every year, and uTech is not informed who is selected or when. If you get some "suspicious" emails, feel free to check this page for guidance: http://www.wiu.edu/university_technology/security/basics.php

Next meeting
- ● February 08, 2023, 3:00 PM / 15:00

Meeting adjourned at 03:28 PM / 15:28