University Technology Advisory Group (uTAG) Meeting Agenda
Wednesday, April 12, 2023 • 3:00 PM / 15:00

Attendance
Amy Ekanayake, Ben Beach, Brian Bellott, Curtis Williams, Dan Romano, Dennis DeVolder, George Mangalaraj, Greg Kain, Hoyet Hemphill, Hunter Dunlap, Il-Seop Shin, Jeff Calhoun, Jeremy Merritt, Jim Schmidt, John Determan, Khaing Saw, Krista Bowers Sharpe, Leaunda Hemphill, Liguo Song, Lorette Oden, Megan Owens, Paul Sweet, Peter McMeekan, Robert Emmert, Shelby Eck, Stacie Hunt, Stacey Macchi, Tammi Bories, Thomas Oliver Rosner, Tim Rericha, Yeongkwun Kim

Upcoming Technology Maintenance
- uTech Systems 9:00 PM – 6:00 AM / 21:00 - 6:00, Friday evening - Saturday morning
- Mainframe – 7:00 PM – 9:00 PM / 19:00 - 21:00, Sunday evening

Events
- April 12, Wed. - uTAG Meeting
- May 8, Mon. - 12, Fri. - Final Exam Week
- May 12, Fri. - Special BOT Meet (no agenda yet)
- June 7, Wed. - 8, Thu. - BOT Meeting in Macomb
- Sep 13, Wed. - uTAG Meeting
- Sep 27, Wed. - 28, Thu. - BOT Meeting in the QC
- Oct 11, Wed. - uTAG Meeting
- Oct 27, Fri. - BOT Retreat in Macomb
- Nov 5, Sun. - Daylight Saving Time End
- Nov 8, Wed. - uTAG Meeting
- Dec 4, Mon. - 5, Tue. - BOT Meeting in Macomb

Prior Meeting: March 08, 2023

Meeting started at 3:02 PM / 15:02

Agenda

- uTAG Coordinator (Thomas Oliver Rosner)
    - Welcome
    - uTAG Charter Draft (Was shared with you, thanks to the help from Debra Allwardt and Greg Kain on getting this first draft created, looking forward for your suggestions in the google doc)
- CIO update (Greg Kain)
    - CARES Funding (mentioned previously)
        - Completion date of June 30

- - Upgrades to Network infrastructure in Malpass Library, Western Hall, Currens, Horrabin, Beu Health Center, Knoblauch, and Brown... from 1gb to 10gb
    - Wireless upgrades to Malpass Library
    - Classroom upgrades in both Macomb and QC with microphones, large format displays, short throw projectors
  - Cybersecurity
    - To address audit findings and new requirements for GLBA
    - Upcoming Risk assessment and penetration test by an outside vendor
    - Upcome survey from my group for software and data inventory
    - Several new policy reviews and updates
- IT Governance (ITG) update (Greg Kain)
  - 2 policies under review
    - Change Management
    - Incident Response
- ERP implementation – (Stacie Hunt)
  - We continue to research various ERP solutions to identify which solution would be the best fit for WIU.
  - Ellucian Colleague
    - Payroll Demonstration
      - Reference Institution Calls
    - Finance Demonstration
    - Third Party Integrations for Implementation
    - Module Listings and Gaps
  - Slate CRM Implementation
- VPN-PaloAlto - Demo (Robert Emmert)
  - Link to the Installation instructions: https://drive.google.com/drive/folders/1pDVf8gwBsDsL4krXc8lg1mYbtyqXwXkS
- University Technology updates
  - Network and Data Center and Information Security (Dan Romano)
    - Kibbe Bunkhouse network including three (3) WiFi access points is up and operational
    - Palo Alto VPN migration has moved into the BETA testing phase with a planned rollout June 1, 2023
    - The installation of ten (10) WiFi access points in the Union basement is nearing completion
    - The installation of a new WiFi access point near Currens Hall room 336 is nearing completion
    - We have received all the new WiFi access points for the Malpass Library upgrade this summer
    - We have resolved the QC campus Internet drops
    - We have a solid lead on the slow weather map downloads
    - The DSpace system for the Library is complete and handed off to the Library (https://dspace.wiu.edu)

- ○ QC Technology (Jeff Calhoun)
    - ■ No significant updates
- ○ User Support Services (Robert Emmert)
    - ■ New TSS Employee John Shiraki
- ○ Business Applications (Robert Emmert)
    - ■ No noteworthy updates
- ○ Administrative Information Management Systems (Stacie Hunt)
    - ■ Transact Implementation - Pay Plan Administrators
    - ■ Regroup migration to v2.0
- ○ Web Services (Jeremy Merritt)
    - ■ No noteworthy updates
- ○ CAIT (Paul Sweet)
    - ■ No new Staff updates or noteworthy project updates
- ○ Digital Spaces (Ian Szechowycz)
    - ■ No noteworthy updates

Open discussion or new business

- ● Incident/outage dashboard (including option to receive notices via email): https://www.wiu.edu/status/

- ● Other new business
    - ○ Liguo Song reported attendance tracker issues, uTech is looking into it
    - ○ Stacey Macchi mentioned that faculty senate discussed about the possibility that this tracker becomes more important for student attendance
    - ○ Krista Bowers reported that a number of mostly international students seem to have problems with their print quota not appearing as expected, and Robert Emmert will check into that

Next meeting
- ● September 13, 2023, 3:00 PM / 15:00

Meeting adjourned at 3:42 PM / 15:42