

## University Technology Advisory Group (uTAG) Meeting Agenda

Wednesday, February 14, 2024 • 3:00 PM / 15:00

### Attendance

Athena Brooks	Isaac Hunter Dunlap	Public Safety not filled as they have a tech rep	Bridget Sheng	Chad Sperry	Thomas Oliver Rosner
Linda Prorise	Heather Marshall	Nicholas Katz	Stacey Macchi	Peter McMeekan	
Ketra Roselieb	Dana VanBebber	Benjamin Beach	Charles Chadwell	Chet Derry	
Holly Sutton	Dennis DeVolder	Jacquelyn Price	Nicholas Miguel	Stacie Hunt	
Curtis Williams	Cassandra Standberry	John Determan	Krista Bowers Sharpe	Paul Sweet	
Il-Seop Shin	Justin Griffith	Liguo Song	Michael Lorenzen	Ian Szechowycz	
Walt McGath	Mark Clark	Beth Hansen	Donald McLean	Gregory Kain	
Keith Boeckelman	Joe Roselieb	Leaunda Hemphill	Hoyet Hemphill	Dan Romano	
Craig Conrad	IRP has no employees right now	George Mangalaraj	Harrison Dehnert	Robert Emmert	
Lorette Oden	Kristen Rogers	Donna Wienczek	Patty Mason	Jeremy Merritt	
Rashmi Sharma	Rita Moore	Tammi Bories	CBT has no tech rep	Jeffrey Calhoun	
Khaing Saw	Katy Valentin	Megan Owens	GIS has no tech rep	Dawn Sweet	

Guest: [Chris Sutton](#)

### Upcoming Technology Maintenance

- uTech Systems 9:00 PM – 6:00 AM / 21:00 - 6:00, Friday evening - Saturday morning
- Mainframe – 7:00 PM – 9:00 PM / 19:00 - 21:00, Sunday evening

### Events

- Mar 10, Sun. - Daylight Saving Time Starts
- Mar 11, Mon. - 15, Fri. - Spring Break Week
- Mar 20, Wed. - uTAG Meeting (moved because of Spring Break)

- Mar 21, Thu. - BOT Meeting Macomb
- Mar 22, Fri. - BOT Meeting Macomb
- Apr 10, Wed. - uTAG Meeting
- May 6, Mon. - 10, Fri. - Finals Week
- Jun 6, Thu. - BOT Meeting Macomb
- Jun 7, Fri. - BOT Macomb
- Aug 19, Mon. - Fall Classes Start
- Sep 11, Wed. - uTAG Meeting
- Sep 26, Thu. - BOT QC
- Sep 27, Fri. - BOT QC
- Oct 11, Fri. - BOT Retreat Macomb
- Nov 3, Sun. - Daylight Saving Time Ends
- Dec 5, Thu. - BOT Macomb
- Dec 6, Fri. - BOT Macomb

**Prior Meeting: November 08, 2023**

**Meeting started at 3:01 PM / 15:01**

### **Agenda**

1. uTAG Coordinator (Thomas Oliver Rosner)
  - Welcome
  - Mentioning next month Meet on March 20 with a Business continuity tabletop by Rebecca Slater
2. Demo (Steppingblocks Software with Craig Conrad)
 

Video [Steppingblocks Demo at https://www.youtube.com/watch?v=O6Bw7Vn4YxQ](https://www.youtube.com/watch?v=O6Bw7Vn4YxQ)

  - Showed Knack Dashboard as well for tutoring (only for CBT students at this time)
  - <https://wiu.steppingblocks.com/>
  - Request: <http://wiu.edu/steppingblocksrequest>
3. Demo (ArcGIS Software with Chad Sperry and Chris Sutton)
 

Video [ArcGIS Demo at https://www.youtube.com/watch?v=G3fcfB-xlDw](https://www.youtube.com/watch?v=G3fcfB-xlDw)

  - [https://www.wiu.edu/cas/gis\\_center/webmaps.php](https://www.wiu.edu/cas/gis_center/webmaps.php)
  - ESRI account setup: <http://tinyurl.com/EsriWIU>
4. CIO update (Greg Kain)
  - A lot of activity that mostly others will share
  - Cybersecurity
    - Risk Assessment complete
    - Exercise in the next uTag meeting
5. IT Governance (ITG) update (Greg Kain)
  - Reminder of governance identified for procurement in Administrative handbook
  - [https://www.wiu.edu/administrative\\_procedures\\_handbook/purchasing.php#approvals](https://www.wiu.edu/administrative_procedures_handbook/purchasing.php#approvals)

## 6. ERP implementation – (Stacie Hunt)

- Slate
  - Admissions and Enrollment
  - Application Status Custom Portal
  - Advancement
  - Student Success
- Regent Education
  - Phase 1 Launch - New Incoming Student Awards - May 2024
  - Phase 1A Launch - Existing Student Awards - July 2024
  - Phase 2 - Disbursement - August 2024
- Ellucian Colleague
  - Project Roster
  - Kickoff Meeting - 2/26/24
  - Discovery Sessions - 2/14/24 - 3/1/24
  - Implementation Timeline - Mid March

## 7. University Technology updates

- Network, Data Center, and Information Security (Dan Romano)
  - continuing work on Western Hall WiFi expansion
  - preparing to start work on Union 1st and 2nd floor WiFi expansion
  - Finishing up VoIP phone upgrades in uTech then on to next department
- QC Technology (Jeff Calhoun)
  - No significant updates for QC
- User Support Services (Robert Emmert)
  - Windows 10 End of Life October of 2025
- Business Applications (Robert Emmert)
  - No new updates
- Online Teaching and Learning (Dawn Sweet)
  - Next session of *Best Practices in Teaching Online (BPTO)* begins March 4, 2024. There are still spots available. Faculty and Adjuncts can register and learn more at: [wiu.edu/otl/bpto](http://wiu.edu/otl/bpto)
  - CTR email at [citr@wiu.edu](mailto:citr@wiu.edu) is no longer monitored. Individuals needing assistance should contact [support@wiu.edu](mailto:support@wiu.edu), or complete the proper form for their needs under our Request a Service Page [wiu.edu/otl/request](http://wiu.edu/otl/request). Our area has a new email address [OTL@wiu.edu](mailto:OTL@wiu.edu).
  - We will be physically moving from Malpass Library 184 to Stipes Hall 126 within the next two to three weeks. Likely the week of 2/19.
- Administrative Information Management Systems (Stacie Hunt)
  - No new updates
- Web Services (Jeremy Merritt)
  - [Administrative Procedures Handbook website](#) content is being reorganized and reviewed; VP for Finance and Administration office will be reaching out to content areas to review their content and provide updates

- CAIT (Paul Sweet)
  - No Updates
- Digital Spaces (Ian Szechowycz)
  - Pancake Wednesdays in the computer labs are back!  
(Just kidding - No updates)

### **Open discussion or new business**

- Incident/outage dashboard (including option to receive notices via email):  
<http://www.wiu.edu/status/>
- Other new business
  -

### **Next meeting**

- March 20, 2024, 3:00 PM / 15:00

**Meeting adjourned at 4:00 pm / 16:00**