University Technology Advisory Group (uTAG) Meeting Agenda

Wednesday, March 20, 2024 • 3:00 PM / 15:00

Attendance

Athena Brooks (Lani Garcia)	Isaac Hunter Dunlap	Public Safety not filled as they have a tech rep	Bridget Sheng	Chad Sperry	Thomas Oliver Rosner
Linda Prosise	Heather Marshall	Nicholas Katz	Stacey Macchi	Peter McMeekan	
Ketra Roselieb	Dana VanBebber	Benjamin Beach	Charles Chadwell	Chet Derry	
Holly Sutton	Dennis DeVolder	Jacquelyn Price	Nicholas Miguel	Stacie Hunt	
Curtis Williams	Cassandra Standberry	John Determan	Krista Bowers Sharpe	Paul Sweet	
Il-Seop Shin	Justin Griffith	Liguo Song	Michael Lorenzen	Ian Szechowycz	
Walt McGath	Mark Clark	Beth Hansen	Donald McLean	Gregory Kain	
Keith Boeckelman	Joe Roselieb	Leaunda Hemphill	Hoyet Hemphill	Dan Romano	
Craig Conrad	IRP has no employees right now	George Mangalaraj	Harrison Dehnert	Robert Emmert	
Lorette Oden	Kristen Rogers	Donna Wiencek	Patty Mason	Jeremy Merritt	
Rashmi Sharma	Rita Moore	Tammi Bories	CBT has no tech rep	Jeffrey Calhoun	
Khaing Saw	Katy Valentin	Megan Owens	CITR has no tech rep	Dawn Sweet	

Guest: Rebecca Slater, Tim Rericha, George Dranes, Brian Andrews

Upcoming Technology Maintenance

- uTech Systems 9:00 PM – 6:00 AM / 21:00 - 6:00, Friday evening - Saturday morning
- Mainframe – 7:00 PM – 9:00 PM / 19:00 - 21:00, Sunday evening

Events

- Mar 21, Thu. - BOT Meeting Macomb
- Mar 22, Fri. - BOT Meeting Macomb
- Apr 10, Wed. - uTAG Meeting

- May 6, Mon. - 10, Fri. - Finals Week
- Jun 3, Mon. - BOT Meeting Macomb
- Jun 4, Tue. - BOT Meeting Macomb
- Aug 19, Mon. - Fall Classes Start
- Sep 11, Wed. - uTAG Meeting
- Sep 26, Thu. - BOT Meeting QC
- Sep 27, Fri. - BOT Meeting QC
- Oct 11, Fri. - BOT Retreat Macomb
- Nov 3, Sun. - Daylight Saving Time Ends
- Dec 5, Thu. - BOT Meeting Macomb
- Dec 6, Fri. - BOT Meeting Macomb

Prior Meeting: February 14, 2024

Meeting started at 3:00 pm / 15:00

Agenda

1. uTAG Coordinator (Thomas Oliver Rosner)
   - Welcome
   - Due to the table top exercise in today's meeting there will be no verbal updates from uTech. Please read the written information below.
2. Table Top Exercise (Rebecca Slater)
   - **From Rebecca: please bring a copy of any disaster recovery/business continuity/incident management plans for your area. We would like them to have it in front of them when they participate in the table top exercise.**
3. CIO update (Greg Kain)
   - No updates
4. IT Governance (ITG) update (Greg Kain)
   - No updates
5. ERP implementation – (Stacie Hunt)
   - Slate
     - Admissions and Enrollment: We're continuing to work on the Admissions and Enrollment implementation of Slate. We hope to be able to go live sometime before the start of summer term.
     - Application Status Custom Portal: We came to the end of our contract with Carnegie to help us build a custom application status portal. They helped us build a portal for applicants, admitted students and denied students for Undergraduate and Graduate students. We are now building out the portal to accommodate International, BGS and reentry students. We hope to go live with this portal at the same time as the Admissions and Enrollment module.

- - - Advancement: We came to the end of our contract with Carnegie to help us build the foundation of the Advancement module. We continue to work to build out the functionality. We hope to be able to go live sometime in the fall semester.
    - Student Success: We started the implementation project with Carnegie to build the Student Success module. We have a 6 month contract with Carnegie. Our plan is to build out communications for our currently enrolled students.
  - Regent Education
    - Phase 1 Launch: We hope to be able to have award letters available to our new incoming students by the end of May, 2024 for the 24/25 academic year.
    - Phase 1A Launch: Our goal is to have award letters out to our existing students by the end of July, 2024.
    - Phase 2 - Disbursement: We plan to have financial aid disbursements out to students by late August, 2024
  - Ellucian Colleague
    - We have completed all of the Discovery Sessions with our Ellucian consultants. They have evaluated all of the information they gathered in the discovery sessions and have developed a proposed implementation timeline for the Financial System, Human Resources/Payroll system and Student Information system. Our first go-live is the Financial System scheduled for around July 1, 2024.
6. University Technology updates
   - Network and Data Center (Dan Romano)
     - No significant updates.
   - QC Technology (Jeff Calhoun)
     - No significant updates.
   - User Support Services (Robert Emmert)
     - Continuing to work on Windows 10 End of Life/Windows 11 rollout.
   - Business Applications (Robert Emmert)
     - No Significant Updates.
   - Online Teaching and Learning (Dawn Sweet)
     - No significant updates.
   - Administrative Information Management Systems (Stacie Hunt)
     - No significant updates.
   - Web Services (Jeremy Merritt)
     - Web Services collaborated with University Marketing and Enrollment Management to create websites for new recruitment endeavors, encompassing initiatives like the Western Way scholarship program, the Finish Line program tailored for returning students, and high school dual enrollment offerings.
   - CAIT (Paul Sweet)

- - - CAIT secured a new 3-year agreement with the Illinois Department of Children and Family Services for the amount of $946,200. The purpose of this project is to maintain and support existing DCFS Virtual Training Center (VTC) and new CWEL Education Fellowship program tracking system.
  - Information Security (Dan Romano)
    - No significant updates.
  - Digital Spaces (Ian Szechowycz)
    - No significant updates.

Open discussion or new business

- Incident/outage dashboard (including option to receive notices via email): http://www.wiu.edu/status/

- Other new business
  -

Next meeting
- April 10, 2024, 3:00 PM / 15:00

Meeting adjourned at 4:00 PM / 16:00